

**THE KANGRA CO-OPERATIVE PRIMARY AGRICULTURE
& RURAL DEVELOPMENT BANK LIMITED**

H. O.: CIVIL STATION, DHARAMSHALA-176215 (H.P.)

Ref.No. KPARDB/S&P/2025-26/4696

Head Office
Dated: - 01.12.2025

TENDER NOTICE

The Kangra Cooperative Primary Agri. & Rural Development Bank Ltd. Dharamshala invites sealed tender from established printers/manufacturers with proof (only multicolored printers for calendars, manufacturers of diary from units registered with the industry department) for printing work and supply of the following items:-

Sr. No.	Particulars	Qty	Earnest Money
1.	Banks calendars for the year 2026	5000	Rs. 5000/-
2.	Executive Diary	800	Rs. 5000/-

- The Bidder has to deposit tender fee through demand draft in favour of "The General Manager, The Kangra Cooperative Primary Agri. & Rural Development Bank Ltd. Payable at Dharamshala.
- Earnest Money Deposit (EMD) will be accepted in the shape of FDR duly pledged in favour of "The General Manager, The KCPARD Bank Ltd. Dharamshala.
- Bids submitted without tender fee and earnest money shall stand rejected automatically.
- Tender forms are available as Annexure-I, II for Banks calendars and executive diary respectively.
- The entire tender process will be governed by the time schedule given in Annexure-III while all term and conditions have been given in Annexure-III.
- The interested and eligible vendors have to submit their bids on Annexure I to III.

Bank reserves the right not only to make changes in the given time schedule but also to accept or reject any/all tenders without assigning any reason.


General Manager

Annexure-I

**THE KANGRA CO-OPERATIVE PRIMARY AGRICULTURE
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Specifications for Banks Calendars for the Year 2026

Tender Form Cost	Rs. 500/- (Non Refundable)
Quantity	5000 (2000 with photograph of CM, HP and 3000 with scenery to be provided by the Bank)
Size	30*20 Inches
Paper	170 GSM (Indian Art Paper)
Rimming	Double fold tin (5mm) in matching colour and ribbon on the top
Printing Type	Multicolor offset Printing
Artwork	To be prepared by the selected vendor in consultation with the Bank
Earnest Money	Rs 5000/- in the shape of FDR duly pledged in favour of "The General Manager, The KCPARD Bank Ltd. Dharamshala.



Annexure-II

**THE KANGRA CO-OPERATIVE PRIMARY AGRICULTURE
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Specifications for Banks Executive Diary for the Year 2026

<u>Tender Form Cost</u>	<u>Rs. 1000/- (Non Refundable)</u>
Quantity	800
Size	180*240mm
Paper	70 GSM Maplitho
Earnest Money	Rs 5000/- in the shape of FDR duly pledged in favour of "The General Manager, The KCPARD Bank Ltd. Dharamshala.
Specification of Diary	Bank logo be embossed on cover, KCPARDB Batch on flip, planner to be incorporated in Diary with all information of about 10 pages.
Cover of Diary	Canvas PU changer blue colour with stitching of matching thread (Sample of each cover to be submitted with the bid)
Packing	To be packed in box with same face, Final packing in boxes of 25KG each



Annexure-III

**THE KANGRA CO-OPERATIVE PRIMARY AGRICULTURE
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H. O.: CIVIL STATION, DHARAMSHALA-176215 (H.P.)

Tender time schedule (Important Dates)

<u>Date of publication of tender notice</u> (In Banks website i.e. www.kpardb.in)	02.12.2025
<u>Last Date and time of submission of Bid</u>	10.12.2025 upto 2:00PM
<u>Date, time and venue of opening of bids</u>	10.12.2025 upto 3:30PM in Conference Hall of the Bank at H.O.
<u>Maximum time allowed for printing and supply of entire material (from the date of final purchase order after finalizing the entire artwork with the selected vendor)</u>	20 Days



Annexure-IV

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H. O.: CIVIL STATION, DHARAMSHALA-176215 (H.P.)

Tender time schedule (Important Dates)

Sr. No.	Term & Conditions
1.	Bids on prescribed format only along with required relevant documents will be accepted along with signed copies of tender documents. No Bid after the last date as mentioned in Annexure-III shall be accepted.
2.	Rates quoted should be inclusive of all taxes Including GST (Clear breakup of base rate and GST should be mentioned in quotations.
3.	Delivery will be on FOR basis at Dharamshala including loading and unloading charges upto store at Head Office Dharamshala.
4.	Bids must accompany earnest money (EMD) in shape of FDR duly pledged in favour of "The General Manager, The KCPARD Bank Ltd. Dharamshala including the applicable tender fee to be paid through Demand Draft.
5.	The material will have to supplied within 20 Days from the Date of Final purchase order after finalizing the entire artwork in consultation with Bank. Delay in delivery over the allowed period of 20 days will attract penalty @ Rs. 500/- per day for which Bank also reserve the right to forfeit the EMD amount.
6.	Vendor should have experience of doing similar work and certificate in this regard required to be attached with bids.
7.	Disputes, questions and claims arising out of or touching this agreement shall be subject to the exclusive jurisdiction of the courts at "Dharamshala" only.
8.	Bank reserves the right not only to make changes in the given time schedule but also to accept or reject any/all tenders without assigning any reason.
9.	Bid opening process on the Date and time as mentioned in Annexure-III may be attended personally by the bidders.
10.	Bids/quotations may be submitted either through post or may be submitted in the tender box in person. (Tender box will be placed at reception of the Bank only on the last day of Submission of bids)



Application for submitting price bid for printing and supply of calendars 2026

Ref No. :-

Date :-

General Manager,

The KCPARD Bank Ltd. Dharamshala-176215

Respected Sir,

Regarding price bid for printing and supply of Diary and calendar 2026 :-

<u>Particulars</u>	<u>Qty</u>	<u>Rate per Calendar & Diary (INR)</u>	<u>Total Amount (INR)</u>
Calendar with photograph of Hon'ble Chief Minister	2000		
Calendar with scenery to be provided by the Bank)	3000		
Total	5000		
Diary	800		

The rates quoted are inclusive of all taxes included GST and on FOR to Dharamshala (including loading and unloading charges upto store of the Bank at Dharamshala)

We further undertake/declare as under:-

1. Price bid and our offer shall remain binding upon us and may be accepted by the Bank.
2. If our bid is accepted we undertake to deliver the calendars within the scheduled time frame.
3. We assure and undertake to complete the job within the period of 20 days from the date of final purchase order after finalizing the artwork in consultation with Bank as per the specification mentioned in Annexure-I and subsequent changes made, if any.
4. We are agreeable to receive the payment after completion of the job as per the Banks satisfaction and term and conditions as laid down in Annexure-III.
5. The final amount is subject to arithmetical check.

Enclosure: - Stamped and signed Annexure-I, II along with Annexure III,IV.

Seal of the firm/Company

Signature of Authorized Person

Name of Authorized Person _____

Complete Address _____

Mobile No. and E-mail:-

